

ARTS BAZAAR @ 31st CAMBRIDGE RIVER FESTIVAL

About the Cambridge River Festival

The Cambridge River Festival is an annual celebration of the arts along the Charles River, attended by over 100,000 people, with music stages, family entertainment, art-making activities, food and crafts.

The Arts Bazaar is a marketplace for a wide range of items both domestically made and imported from around the world and representative of the many ethnic and cultural backgrounds found in Cambridge.

To Qualify

- One-of-a-kind and limited edition works of art including: paintings, sculpture, ceramics, pottery, handmade jewelry, fiber art, glasswork, woodwork, mixed media, photography, metalwork, folk arts
- Goods with artistic, decorative and/or utilitarian merit
- Handmade or imported items that reflect an ethnic culture, folk arts, and other unique items
- Food items to be enjoyed at home, such as sauces and other preserved foods, may be sold

We Do Not Accept: T-shirts, franchised foods or cosmetics, balloons, carnival merchandise, sunglasses, team-logo clothing, luggage, beanie babies, military gear, etc...

To Apply

- Complete the application form
- List items you plan to sell and their price range
- Enclose clearly marked photographs of exhibit and descriptions of goods
- Uniqueness and quality of items for sale receive higher consideration
- Materials sent with application will not be returned
- Include a **certified check or money order** for your site fee, payable to **Cambridge Arts Council**
- We do not accept cash, personal or business checks. Please print your name on the check

Application Deadline

The deadline for applications is May 31, 2010. Applications will be accepted on a rolling basis. You will receive a response within two weeks.

Applications received after May 24th will be considered if space is still available. Apply early for your best chance of getting accepted. We will not cash your check unless your application is accepted. If we decline your application, your check will be returned.

Incomplete applications, **including those without checks**, will be returned. You may reapply, but the delay could jeopardize your opportunity to participate. Setup schedule, parking pass (for one vehicle), map and directions, will be provided in a final confirmation letter sent in early June.

Cancellations and Refunds

All cancellations must be made in writing. Additionally, a call or email would be appreciated. Cancellations **received** by April 15, 2010 will be refunded in full; if **received** by May 14, 2010 the fee minus a 20% cancellation fee will be refunded.

We will not issue refunds after May 14, 2010. Refunds will not be given to those who fail any Cambridge Fire Department or Health inspections on site, or to those in violation of the rules who are asked not to operate. Note: This is a Rain or Shine event ~ refunds will not be made due to weather.

Food Vendors

Meals and snacks to be eaten at the festival can be sold at the World of Food, which requires a different application. Email CRF_Vendors@cambridgeMA.gov or call 617-349-4387.

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Site Information

The Arts Bazaar site is on the banks of the Charles River on Memorial Drive and between two stages.

- Standard sites cost \$125, a limited number of premium sites are available for \$175 each (see map for locations).
- All sites are 10x10'. You may request one or more sites.
- All sites will have at least one 10' side exposed for selling.
- Booths may be shared at no additional charge, but we do not make arrangements.
- Sites are assigned by festival staff and you will be directed to your reserved space when you arrive.

Setup Information

- Vendors provide their own **tables, tents, booths, etc.**
- Electricity is not available.
- We provide **one parking space** per vendor. A shuttle van from the parking lot is provided.
- This is a **rain or shine event**. We encourage vendors to plan for sun or rain protection. There is no rain date.
- No flat table displays allowed: tiers, levels or shelves and tablecloths are required.
- Two people able to drive your delivery vehicle are required. You will be unloading goods and then parking at an assigned off-site location.

Rules

- Vendors may sell only items listed on their application.
- The site is not transferable.
- The sale of any item not included on this contract will be considered a violation and could result in the closing of your sales booth with no refund.
- We do not allow vendors to play music or use generators.
- Fees must be paid with a bank-certified check or money order. We do not accept cash, personal or business checks.

Contact Information

Contact our Vendor Coordinator if you have questions, need special arrangements, want to add items or equipment to an application you already mailed, or want to discuss ideas and get advice.

Phone: 617-349-4387 (voice messages)

Email: CRF_Vendors@cambridgema.gov

We Aim To Please!

We want the day to be pleasant and successful for our vendors. If you have any special requests, write them on your application. For questions or suggestions before the event, please call or write.

Mail application and money order to:

Arts Bazaar
Cambridge Arts Council
344 Broadway
Cambridge, MA 02139

Join us on Saturday, June 5, 2010 ~ 12Noon – 6:00pm

CAMBRIDGE ARTS COUNCIL ~ NURTURING THE ARTS IN CAMBRIDGE

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31st Cambridge River Festival ~ June 5, 2010

Vendor Application

Please type or print

Name: _____

Business Name _____

Address _____

City _____ State _____ Zip code _____

Daytime Phone: (____) _____ Best Time _____

Evening Phone: (____) _____ Best Time _____

E-mail address: _____

Check the type of site you are applying for:

Standard Site: __ 10' x 10' (\$125)

Premium Site: __ 10' x 10' (\$175) -- **NOTE: Only 38 available- first come, first served.**

Describe set-up: # tables _____ # racks _____ # tents/canopies _____

Summarize what you sell in a few words, for our program: _____

Where are your goods made? If imported, list countries: _____

List all items you will sell, along with a price range, on the lines below, or on a separate sheet of paper.

Description	Price	Description	Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I have read and agree to comply with all requirements and rules. I have enclosed a **certified check** or **money order** for the site fee, payable to **Cambridge Arts Council**. I understand that this check will be returned to me if my application is not accepted. I have read and understand the cancellation policy. I understand that materials provided with the application will not be returned to me.

Signature _____ Date _____

Mail to: Arts Bazaar ~ Cambridge Arts Council ~ 344 Broadway ~ Cambridge, MA 02139

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